

Instructions for 2024 Gold Humanism Summit Poster Presenters

Reception and Presentation: Thursday, February 29th, 6:00pm-7:30

Location: Hilton Atlanta “Pre-Function South”

Deadlines:

- Register for the Summit: January 15, 2024
- Submit your poster file, presenter names, and description via this form: January 29, 2024
<https://www.gold-foundation.org/programs/2024-gold-humanism-summit/2024-gold-humanism-summit-poster-presenter-form/>
- If your co-presenters are still finalizing their plans, please keep us posted and if needed, we will add their name to the poster listing that will be visible to all attendees.

Poster Session Schedule:

- Each poster presenter is responsible for bringing their poster to the Summit and mounting their poster as soon as they arrive. Registration opens at 5pm on Wednesday, February 28. Please do your best to put up your poster by the time breakfast ends at 8:00 am on Thursday, February 29.
- Poster presenters must be **in front of their poster by 5:50 pm on Thursday, February 29** for the Poster Reception/Poster Presentation taking place from 6:00pm-7:30.
- Each author is responsible for removing their poster on Friday, March 1 by 8 pm. Please do not take your poster down before 5pm on Friday, March 1. The Arnold P. Gold Foundation will not assume responsibility for materials left beyond the time limit.

Poster Size and Mounting:

- Posters must fit within a 48” tall by 48” wide space. Each bulletin board will feature two adjacent posters on the front side, and two on the back side. See last page of this document for a visual representation.
- All presentations must be confined to the poster board itself. Computer display equipment, sound or projection equipment, freestanding or three-dimensional displays, demonstrations/experiments, or tables for handout materials are not permitted in the poster session.
- We suggest including a QR code on your poster if you would like to direct attendees to web-based resources.
- Poster file: Files must be a PDF and be less than 20MB.
- Gold Foundation staff will inform you of an assigned poster number closer to the Summit.
- Gold Foundation staff will provide thumb tacks and will be available to assist as needed.

Poster Content and Design Guidelines:

- Use a crisp, clean design. All lettering should be legible from about 5 feet away.
- All posters should feature a title, your name, affiliated institution, and credit other contributors, as appropriate.
- Make illustrations simple and bold. Enlarge photos, tables, and charts to show pertinent details clearly.
- Consider using other techniques to improve the graphic impact, such as color to add emphasis and clarity. Keep in mind that lighting may be dim, so make sure your contrasts and color combinations are easy to read.
- More complicated explanations are best provided verbally. Posters should display only enough data to support your conclusions and show the originality of the work.
- You may want to bring handouts to share with interested viewers, although keep in mind you will have to hold these rather than be able to place them on a table.

Questions:

Michelle Sloane, msloane@gold-foundation.org

Stacy Morris, smorris@gold-foundation.org

2024 Gold Humanism Summit – Poster setup diagram

Poster dimensions:

Fit within:
48" tall
48" wide

